

BYLAWS OF PEWAUKEE YACHT CLUB

ARTICLE I MEMBERSHIP CLASSES, DUES & INITIATION FEES

Section 1. Membership:

Membership shall be divided into the following classes:

- A. Regular Family Membership
- B. Regular Single Adult 30+ Membership
- C. Regular Single Adult 30 and under Membership
- D. Regular Senior Sailing Membership
- D. Regular Senior/Non-Sailing Membership
- E. Racing Crew Membership
- F. Leave of Absence

A. Regular Family Membership shall consist of a husband and/or wife, all of their unmarried children under the age of twenty-five (25) years as of January 1, each year, who are still residing at home. Such memberships are entitled to all Club privileges, including the right to one (1) vote, to propose and endorse applications for membership, to hold office, to skipper yachts in Club sanctioned races, to launch their own boats from Club property and to participate in the distribution of the assets of the Club in the event of its dissolution.

B. Regular Single Adult Membership shall consist of unmarried men and women eighteen (18) years of age or older as of January 1, each year. There are two categories of such memberships: one for unmarried adults through age 30 and another for unmarried adults over age 30. Such memberships are entitled to the same Club privileges as those for Regular Family Memberships.

C. Regular Senior Sailing Membership may be granted to regular family or regular single adult members having reached the age of 65 and older as of January 1st upon written request. Any one person in a couple who meets these requirements makes the couple eligible and that person or couple are entitled to the same Club privileges as those who have Regular Family or Regular Single Adult memberships. The published dues are the same for an individual or a couple.

D. Regular Senior Non-Sailing Membership may be granted to regular family or regular single adult members having reached the age of 65 and older as of January 1st upon written request. Any one person in a couple who meets these requirements makes the couple eligible and that person or couple are entitled to the same Club privileges as those who have Regular Family or Regular Single Adult memberships, but these members may not skipper a boat in club authorized races. Specifically, such members shall be entitled to crew on yachts participating in races and events sanctioned by the club. The published dues are the same for an individual or a couple.

E. Racing Crew Membership may be granted to persons who wish to crew only on yachts

participating in races and events sanctioned by the Club. Such membership may be held for two years only, once the member has attained the age of twenty-five (25) as of January 1. Racing crews who are under twenty-five (25) may hold such memberships until they are twenty-five and for two additional consecutive years. Such members shall be allowed all of the Club privileges but shall NOT be allowed to vote, to propose or endorse applications for membership, to hold office, to participate in the distribution of the assets of the Club in the event of dissolution, or to skipper boats in Club authorized races. Specifically such members shall be entitled to crew on yachts participating in races and events sanctioned by the Club. Racing Crew Members desiring to become Family Members or Single Adult Members must apply and be elected by the Board of Directors as provided in Article II, and must pay the appropriate initiation fee.

F. Leave of Absence requests can be made by members in good standing. Each written request must be made to the Membership Chair before March 1, and may be granted for up to three (3) years.

Section 2. Dues:

Membership renewals and applicable dues are expected by March 1st. Renewal notices are sent out via email, and may be requested to be sent postal mail. Renewals are handles online, and assistance is available via phone for those who would like help navigating the renewal programs. Payments of credit card, card or check are all accepted. A two-installment method is also available for paying dues. The first installment will be due on March 1st and the second installment due on April 30th. The first installment must be at least 50% of dues owed, including a \$15.00 convenience fee. (The \$50.00 late fee will still apply if the first installment in not paid on or before March 1st and second installment is not paid by April 30th)

- A. Regular Family Membership \$585.00
- B. Regular Single Adult 30+ Membership \$430.00
- C. Reg. Single Adult 30 and under \$265.00
- D. Regular Senior Sailing Membership \$450.00
- E. Reg. Senior/Non-Sailing Membership \$255.00
- F. Racing Crew Membership \$135.00
- G. Leave of Absence \$75.00

Section 3. Initiation Fees: Initiation fees for the various classes are \$550 up front, or \$600 paid over 3 years in installments of \$200.

Racing Crew- Initiation Fee not applicable.

Upon reaching age 25 as a child of regular family members, the applicant must apply for election by the Board of Directors to a (A) regular family or (B) regular single adult or (C) racing crew membership and pay the applicable initiation fees. Racing crews may apply up to two years of previously paid dues toward the initiation fee for regular membership. In those instances not covered above, the assessment of initiation fees and the assignment of membership class will be

determined by the Board of Directors based upon the intent of these By-Laws.

Section 4. Privileges: Club privileges shall be subject to rules which may be prescribed from time to time.

Section 5. As stated in Section 2, dues are payable on or before March 1st. If payments are not made by March 1, on March 2 a notice along with a \$50 Late Fee will be sent to delinquent members. If dues and Late Fee are not received by April 1, these members shall have voluntarily rescinded their membership.

ARTICLE II ELECTION OF MEMBERS; METHOD OF ELECTION TO MEMBERSHIP; REGISTRATION; EXPULSION AND TERMINATION OF MEMBERSHIP

Section 1. Election of Members: Any person of good standing and of the age as required for the different classes of membership shall become a member of the Club upon election by the Board of Directors and payment of the initiation fee and current dues with the applications. No candidate shall be considered for election to Regular Family, Regular Single Adult, or Racing Crew membership unless the candidate intends to actively participate in sailing events or other supporting activities sanctioned by the Club. Every person proposed for membership shall complete an application form provided by the membership committee. Each such application should be accompanied by a letter of endorsement from at least two members in good standing, conveying sponsorship and belief of the applicant's intent to actively participate as previously outlined.

The proceedings of the Board of Directors upon the question of an admission to membership shall be held strictly private and confidential.

Section 2. Method of Election to Membership. All applications and endorsements shall be reviewed and applicants personally interviewed by the Membership Committee to confirm the applicants understanding of conditions, regulations and obligations of membership. Pursuant to such review, the Membership Committee shall forward all applications to the Board of Directors with a majority recommendation for either acceptance or rejection.

Section 2A. Approval of Membership by Board of Directors. The approval of all new memberships is by the Board of Directors as provided in the "Restated Articles of Incorporation." No rejected candidate rejected by the Board of Directors shall be again proposed for membership until one year has elapsed.

Section 2B. Probationary Period. All applicants approved for membership by the Board of Directors will serve a probationary period until October following their election. Each October, the Membership Committee shall review activities of all newly elected members during the past season to determine their compatibility and compliance with the rules, regulations and

objectives of the Club.

The Membership Committee shall forward acceptable/unacceptable opinions for each probationary member to the Board of Directors who will vote for final approval/disapproval in the same manner as for initial membership election.

Section 3. Resignation: Membership may be terminated by voluntary resignation, in writing, accepted by the Board of Directors. No such resignation shall be accepted unless the resigning member shall at the time be in good standing and shall have paid all indebtedness to the Club including dues for the period in which the member's resignation is tendered.

Section 4. Discharge or Expulsion: Discharge or expulsion is provided for in the "Restated Articles of Incorporation." A member may also be discharged or expelled from the Club for misconduct or flagrant infraction of the Club Rules, but only by the vote of two-thirds of all the Directors. No member shall be discharged or expelled until after the member shall have been furnished an opportunity to be heard by the Board of Directors, in the member's own defense. A motion to reconsider the discharge or expulsion of a member may be made at the same meeting at which such discharge or expulsion is voted, or at the next regular meeting, but at no other time; and no one who may have been discharged or expelled from the Club shall be re-elected or admitted to the Club for a period of one year.

The Board of Directors shall be the sole judge of what constitutes misconduct or flagrant infraction of Club Rules.

Section 5. Indebtedness: Suspension and Forfeiture of Membership: All indebtedness of members to the Club shall be paid within thirty (30) days of the date when the statement is rendered. If a member continues in arrears for sixty (60) days a late payment fee of fifteen dollars (\$15) will be assessed and all Club privileges of such member may be suspended until the payment of such indebtedness. If a member continues in arrears for ninety (90) days another late payment fee of fifteen dollars (\$15) will again be assessed and their membership may be deemed forfeited and terminated. No person who has forfeited the person's membership shall be eligible to be re-elected as a member until the person's indebtedness at the time of forfeiture and associated late payment fees are paid.

Section 6. Remission of Dues: The Board of Directors may, upon the application of any absent or disabled member, relieve such member from the payment of dues for a period of not more than one year. Club privileges shall not be enjoyed by such member, or such member's family, during the period of which dues may be so remitted.

Members who are in active service of the armed services of the United States will be placed on an inactive status for the duration of the enlistment and shall pay no dues during this period.

ARTICLE III STANDING COMMITTEES

Section 1. Names of Committees: The Commodore, with the approval of the Board of Directors, shall, at the first regular meeting of the Board after its election, appoint the following standing committees, each of which shall be carried by a director:

| | |
|----------------------------|--------------------------------|
| Race and Regatta Committee | Trophy Committee |
| Finance Committee | Building and Grounds Committee |
| Social Committee | House Committee |
| Membership Committee | Communications Committee |
| Annual Committee | |

Section 2. Race and Regatta Committee: This committee shall be responsible for the overall administration of the Club's sailing activities.

It shall have as its members a chairman, assistant chairman, Head Judge, and one Fleet Captain from each of the sanctioned PYC classes, who shall be appointed by the Board of Directors. Specific responsibilities of this committee shall include:

1. Schedule and make arrangements for all races and regattas.
Publish such arrangements and schedules prior to the start of each season, in the PYC Annual.
2. Establish prices and fees, if any, to be charged for participation in races and regattas.
3. Appoint and instruct delegates to the ILYA, WYA and other sailing organizations. These PYC representatives should be selected and encouraged to continue representing the PYC for an indefinite and undefined period of time so as to insure their appointment to an executive position within the WYA.
4. Make certain that properly functioning equipment is at all times available for the efficient conduct of races and regattas. This includes the Race Committee Boat. Provide the chairman of the House Committee with a list of duties required to be performed by full or part time Club employees in discharging this responsibility.
5. Prepare race instructions covering the management, conduct and rules for all PYC sanctioned races and secure the Board of Directors' approval thereof.
6. Select and appoint, for each class, a Fleet Captain and assistants.
7. Appoint for each sanctioned class a number of judges adequate to cover the class planned racing activities.
8. After consultation with the judges, appoint other Race Committee members, such as Timers, Gunners and Signalmen.
9. Assign specific Race Committees to each sanctioned race and publish a schedule in the PYC Annual.

10. Appoint Appeals Committees to hear appeals of Protest Committee decisions.
11. Organize and select instructors for a Judges' Training Seminar to be held each year before the start of the sailing season.
12. Promote events and activities aimed at a continuing improvement in the quality of PYC sailboat racing through fair sailing and superior speed and skill.
13. Provide the Treasurer with information required in the Treasurer's preparation of annual income, expense and capital improvement budgets.

Section 3. Trophy & Safety Committee: This committee's duties shall include:

Trophy:

1. Take care of and keep records of trophies donated to the club for awarding to its members for various achievements.
2. Make arrangements for presentation of trophies at the annual trophy awards dinner, including the purchase of "keeper" trophies as provided for in the Race Instructions.

Safety:

1. Make certain that the guidelines of the Safety Program as published in the Annual are being adhered to.
2. Make suggestions to the Board of Directors for improvements to the Safety Program.

Section 4. Finance Committee: This committee shall be responsible for and have general supervision over all of the Club's finances and books of account. Other specific responsibilities of this committee shall include:

1. Prepare and present to the Board of Directors at each of its regular meetings, financial reports on the Club's operations, including monthly and year-to-date income and expense statements.
 2. Retain expert accounting counsel and assistance.
 3. Prepare or have prepared all appropriate tax returns including monthly sales tax returns, quarterly employment tax returns, annual income and property tax returns; and insure the proper and timely payment of all taxes. Income taxes are to be examined annually by an independent certified public accountant.
 4. Secure from the Club's committees and officers information required to prepare income, expense and capital improvement budgets.
 5. Prepare and present to the Board of Directors for approval at its regular meeting in November of each year, such budgets for the fiscal year which will begin on the following January 1.
1. The treasurer of the Club shall be Chairman of this Committee.

Section 5. Building and Ground Committee. This committee shall be responsible for maintenance and repair of the Club's grounds, buildings and facilities. Specific responsibilities of this committee shall include:

1. Maintain all Club buildings, both inside and outside, in a good state of repair and act promptly

to maintain or replace items that have been damaged, worn out or lost.

2. Maintain in a neat and attractive appearance all outside yards, including lawns, shrubs, trees, parking areas and the lakefront.

3. Maintain and make necessary repairs on the yacht dry sailing, crane, piers and other Club facilities.

4. Establish and obtain Board of Directors' approval of prices at which services outside the control of the House Committee are sold.

5. Provide annual spring installation and fall removal of piers, boats and other outside facilities.

6. Winterize buildings as required.

7. Purchase required supplies and contract services.

8. Provide the Chairman of the House Committee with a list of the duties to be performed by full or part time Club employees in discharging the above described responsibilities of this committee, keeping in mind that to the maximum extent possible, volunteers from among the Club's members are to be used.

9. Provide the Treasurer with information required in the Treasurer's preparation of annual income, expense and capital improvement budgets.

Section 6. Social Committee: This committee shall have charge of all social and entertainment functions sponsored by the Club. Other specific responsibilities of this committee shall include:

1. Accumulate news and information of interest to the members and have them published in the Club Newsletter.

2. Provide the Treasurer with information required in the Treasurer's preparation of annual income, expense and capital improvement budgets.

Section 7. House Committee: This committee shall be responsible for the supervision of the services offered by the Club for its members and guests, such as the Club bar, all uses of the Clubhouse and the sale of gasoline. Specific responsibilities of this committee shall include:

1. Housekeeping and cleaning of the Clubhouse and related facilities.

2. Prepare and issue, from time to time, suitable rules for use of the Clubhouse and grounds by members and their guests.

3. Employ and supervise required full or part-time employees as required and authorized by the Board of Directors.

4. Purchase required supplies and contract services.

5. Establish and obtain Board of Directors' approval of prices at which goods and services are sold.

6. Maintain member accounts receivable records and invoice members for amounts due on a monthly basis.

7. Maintain records of inventories of goods and supplies.

8. Provide the Treasurer with information required by him/her in

- a. Preparing monthly financial reports and
- b. Preparing annual income, expense, inventory and capital improvement budgets.

Section 8. Membership Committee: This committee shall be responsible for all matters relating to membership in the Club. The Committee shall consist of: The Director designated Membership Committee Chairman and four (4) other active members and two (2) alternates, appointed by the Board of Directors. Only one other member than the chairman may be a Director. All recommendations for membership or probationary status must reflect five (5) votes (a full committee). Specific responsibilities of this committee shall include:

1. Receive and review all applications and endorsements for membership in the Club. Conduct a personal interview with each applicant to ensure the applicant's objectives for membership are compatible with the purposes and activities of the Club and confirm the applicant's understanding of the conditions, regulations and obligations of membership. Recommend acceptance or rejection of applications to the Board of Directors.

2. Receive all questions of membership, such as privileges of various membership classes, resignations, expulsions, suspensions, forfeitures, etc., and make recommendation thereon to the Board of Directors.

3. Solicit from among the Club members, volunteers for the various Club activities. From such solicitations, compile lists of volunteers by activity and transmit to interested committee chairmen.

4. Each October, review the probationary period for all new members accepted during the previous year to determine any reason why they should not be accepted as permanent members. Reviews should include but not limited to: compliance with Club regulations, participation in sailing events or supporting activities, assistance on committees, projects, etc. Based on such a review, recommend that probationary members be either confirmed for continued membership or rejected.

Section 9. Communications Committee: This committee shall have responsibility for: publication of the Newsletter, public relations and race results publicity.

1. Newsletter – The Newsletter shall be published periodically during the year according to a schedule approved by the Board. During the sailing season, publication shall be monthly. Newsletter content may include: an article by the Commodore, ads listing items wanted and for sale, reports of the Fleet Captain, Committee reports, a summary of Board actions, articles on sailing skills, social events, reports and the like.

2. Public Relations – This committee shall be responsible for informing the Club's external public, e.g., its neighbors (Pewaukee Lake residents), the governing bodies of the communities in which it operates and the general public, of its activities and policies, and to do so in such a manner as to create favorable public opinion.

3. Race Results Publicity – This committee shall report all PYC race results, excepting Regattas

to those newspapers serving the community.

Section 10. The Annual Committee: This committee shall have as its responsibility the preparation and printing of the Yacht Club Annual, including accumulation of the various reports, activity schedules, articles, photographs and other matter included therein, the sale of advertisements, and the invoicing and collection of advertising fees.

Section 11. Executive Committee: The officers shall constitute an Executive Committee, which shall be empowered to act for the Board between regular meetings of the Board. Actions of the Executive Committee shall be reported to the Board at its next regular meeting.

The acts of the Committee shall be the acts of the Board.

ARTICLE IV PERMANENT COMMITTEES

Section 1. Long Range Planning Committee: This committee's duties shall include: initiating long-range studies and programs designed to meet future requirements for the efficient operation and orderly growth of the Club; handling short-range fact finding or exploratory studies as directed by the Commodore; developing and obtaining Board approval for Club goals and objectives; preserving the history and tradition of the Club; planning for continuing education of members and staff. The Committee shall be composed of an uneven number of members with the majority made up of persons who are not voting Board members. The committee shall include the Commodore, the Vice Commodore who shall not be a voting member, the two most recent past Commodores available to serve, a chairman appointed by the Commodore who will serve as chair and the remainder to be selected by the Commodore from the membership.

Term: The Chair and each Committee member from the Club's membership shall serve for a two-year term. The terms shall be staggered such that one new member will be selected from the general membership each year by the Commodore. The Commodore shall also select and fill any vacancies. No member of the committee shall serve more than two terms. Anyone appointed to fill a vacancy shall serve the remaining portion of that person's term.

ARTICLE V CALENDAR YEAR

Section 1. Fiscal Year: For the purpose of Club accounting, the Club will operate on a fiscal year basis, January 1 through December 31.

Section 2. Depository: The Club's depository accounts shall be held at a Federally insured financial institution. The Board authorizes the Commodore, Vice-Commodore, Treasurer, Secretary and Club Manager to carry on such transactions as are necessary for the conduct of the operation of the PYC.

ARTICLE VI DISTRIBUTION AND AMENDMENT OF BYLAWS

Section 1. Effect of Bylaws: These bylaws shall supersede all bylaws heretofore adopted and all other rules and regulations of the Club consistent therewith.

Section 2. Amendment: These bylaws may be altered, amended, or repealed from time to time by a vote of two-thirds of all of the Directors.

Section 3. Distribution of Bylaws: Whenever the Board of Directors shall so order, the Secretary shall cause to be prepared and printed a booklet (Yacht Club Annual) containing the Bylaws and such Ground Rules and Sailing Rules as shall be prescribed by the Board of Directors. Printed copies thereof shall be furnished to all members.

These Bylaws were amended on July 18, 2017.